



Jones Lang LaSalle Americas, Inc.  
6700 North Andrews Avenue, Suite 106  
Fort Lauderdale, FL 33309  
Tel + 1 954 351 9666 Fax + 1 954 351 5003

## **CPN WEST LLC RENT PAYMENT PROCEDURES**

Please make checks payable to:

**CPN West LLC**

The lockbox address for remitting rental payment via US mail is:

**CPN West LLC  
P. O. Box 744037  
Atlanta, GA 30384-4037**

You may use the above address to submit your payment via regular US mail. This lockbox address does not accept overnight mail.

If you wish to send in your rental payments via overnight mail, please use the address below:

**CPN West LLC  
Lockbox # 744037  
6000 Feldwood Road  
College Park, GA 30349**

To submit your payment via ACH/wire transfer, please use the information below:

**JONES LANG LASALLE AMERICAS, INC.  
AAF CPN WEST LLC (Cypress West)  
Bank of America**

**ACH Payments: 071000039  
Wire Payments: 026009593**

**Credit to Acct No: 8670301335  
Acct Name: CPN WEST LLC**

As a reminder, rent is due in advance, on the first of each month without demand, set-off, or deduction. As a courtesy to our tenants, management provides monthly statements, however you should not wait to receive a statement in order to issue payment. Doing so may result in the assessment of late fees as provided by your lease agreement.

If you have any questions, please contact the management office at 954-351-9666. Thank you!